



VETERANS OF FOREIGN WARS POST 6444

VFW POST 6444 HALL RENTAL AGREEMENT

In consideration of the payment in full of the rental fee, VFW POST 6444 agrees to rent the entertainment hall of the Post building on the following conditions:

1. Rental hours shall be _____ o'clock to _____ o'clock on the following date: _____.
2. Damages to the premises and its contents will be the responsibility of the renter specified below.
3. If the renter decorates, **renter agrees no tape, nails, tacks, Velcro, or staples will be used.**
4. In the event alcoholic beverages are to be served, renters agree to abide by all applicable State and Local laws
5. A deposit of \$100.00 to secure rental date is required. This will be deducted from the total rental cost.
6. A clean up deposit of \$100.00 is required and will be refunded within one week if the hall and grounds are returned in the same condition it was released to the renter. Full refund requires the following actions on behalf of the renter: renter must sweep and mop, place any trash in the trash bins outside to include bathroom trash, and ensure all toilets are flushed.
7. A fee of \$50 will be charged if the renter wants to decorate the day prior (if no event is scheduled the day prior) and will allow set-up in between the hours of 3 PM to 8 PM. An additional fee of \$50 will be charged to the renter for a pickup of decorations following the event outside of normal Post business hours.

Renter agrees to pay, no later than four days in advance the following rental fees:

1. A rental fee of \$90.00 per hour for entertainment hall is required.
2. In the event steam table equipment is used by the renter, an additional fee of \$25.00 will be paid. This includes the steam tables only. No kitchen equipment will be available.
3. In the event the renter requests the kitchen to be used by a caterer, a fee of \$150.00 will be paid. This will include full access to the kitchen except for the deep fryers. The kitchen must be cleaned to its original state upon usage of the caterer to receive the cleaning deposit back.
3. In the event this agreement is cancelled 48 hours or more prior to the time for its commencement, \$50.00 of the deposit will be returned to the renter. Further, should the cancellation occur less than 48 hours prior to the commencement time, the entire deposit will be forfeited.
5. The \$100 cleaning deposit mentioned above is required and will be returned in full upon completion of the steps listed above and no damage to the property.

Renter agrees to the following rules:

1. No cooking outside.
2. No signs are to be erected outside of the VFW building.
3. To follow all directions of an officer or employee of the VFW, who is in charge.
4. No firearms.



By signing this agreement, the renter will be responsible for any loss, or any injury that may arise or come to the renter and his/her family and guest. The renter agrees to indemnify and hold harmless the VFW POST 6444, National, and Department of South Carolina, Veterans of Foreign Wars for and from any accident, injury, or damage arising during or from the term of this event.

Renter

Name: _____ **Phone#:** _____.

Address: _____.

Signature: _____ **Date:** _____.

Decorator (If Hired) Undersigns acknowledging hall decoration policies

Name: _____ **Company:** _____.

Signature: _____ **Date:** _____.

VFW POST 6444

Approved by: _____ **Date:** _____.